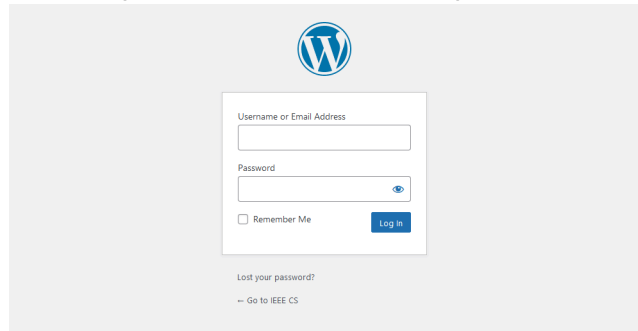


## Options for society authors

As the administrator of the section subpages, you have the ability to add, edit or delete posts that you have created and also option to edit your section subpages. We are using Wordpress. How it works?

### Login page:

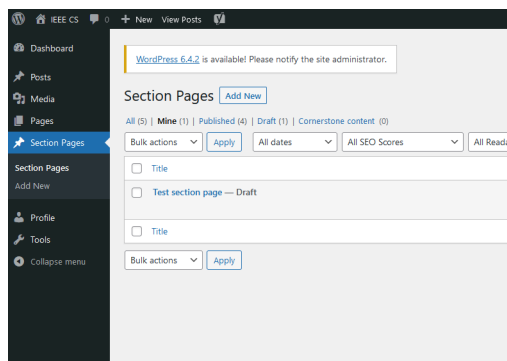
<https://www.ieee.cz/main/wp-admin/>



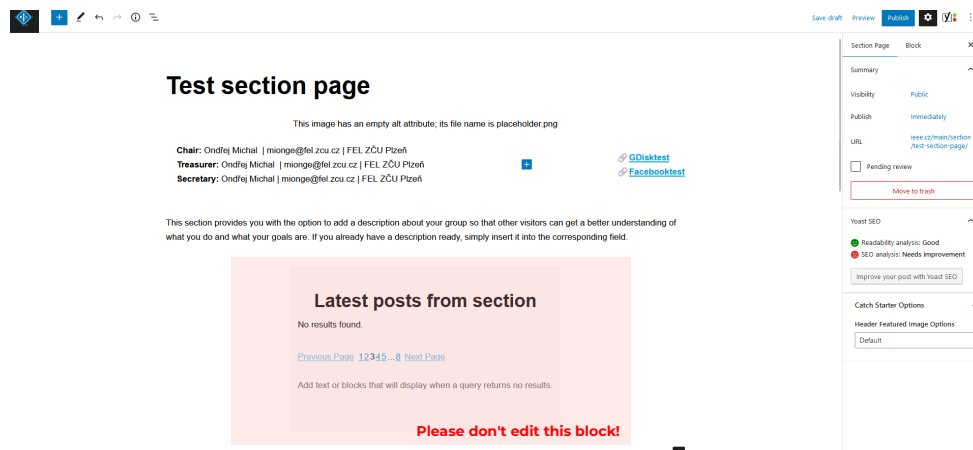
If you do not have an account on [ieee.cz](https://www.ieee.cz/), contact the admin who will create one for you. (email listed on homepage footer)

### Section pages:

These section pages are used for basic information about Local chapters, Affinity groups, student branches. You can see that as a "profile" page of your section.



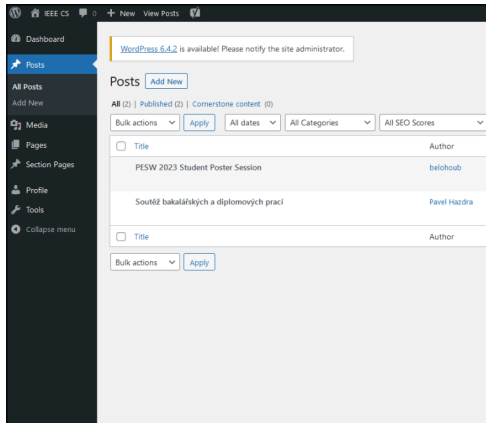
If your chapter doesn't have a section page, please contact the admin. They will create one from a template, prefills it with the available information and grant you permission to edit it yourself.



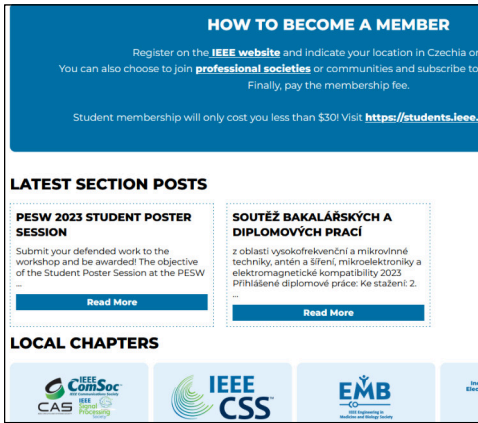
You can edit basically anything on this page, which was created using a template (refer to already created pages to see visual). If you wish to connect section posts (what are section posts? see next part of tutorial) to the section page, please avoid editing the marked block. You can add additional blocks using the plus sign. If you encounter any issues, find missing blocks, or accidentally delete something, please contact the admin for assistance :)

# Section Posts:

All section administrators have the option to create posts, primarily intended for informing about the section, announcing contests, etc. All posts are subsequently displayed publicly on the homepage and also on your section page. **Important note: If you want to associate a post with your section, please use the relevant category for the post (often, it is your section's abbreviation).**



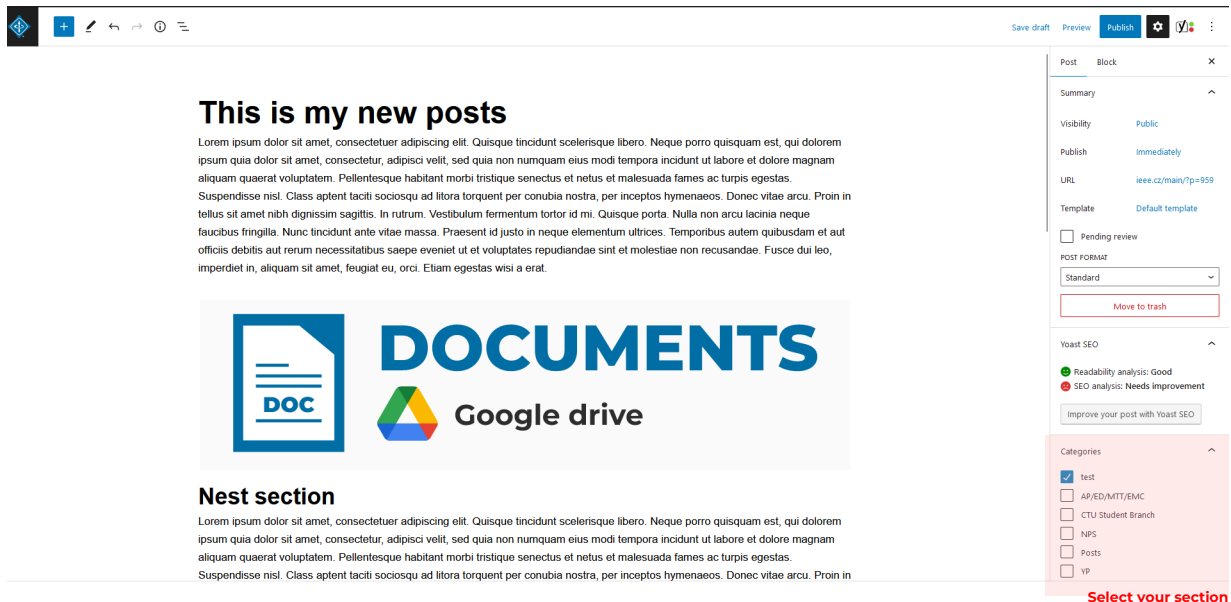
Admin Panel



Homepage Visual



Section Page Visual



Post Edit

If you find any problems, bugs or just need information about Worpdras Admin panel, please contact admin. This tutorial will be gradually expanded with more how-to information.

Current admin: Ondřej Michal (mionge@fel.zcu.cz)